

Baileywick Elementary's Family Guide to Supporting Remote Learning

This guide provides Baileywick families with resources to ensure a smooth transition to our Remote and Virtual Academy learning models. It is our intent for Baileywick students to be provided continuity of instruction that honors a commitment to academic engagement and a sense of belonging within our community.

COMMUNICATION

Our school communicates through a variety of platforms; however a few of those platforms are crucial so that you stay connected with school curriculum and happenings.

SCHOOL WEBSITE & SOCIAL MEDIA - Keep in touch with school news by connecting on social media!



Website - <http://www.wcpss.net/baileywickroads>

Twitter - @baileywickwcpss

PTA Facebook & REMIND - @BaileywickPTA and Remind @baileyppta

WEEKLY PRINCIPAL UPDATES - School Messenger is a tool for proactively



contacting large numbers of parents via the telephone, email and or text. **Weekly principal messages** are texted (opt in by texting YES to 67587), emailed (through the School Messenger platform) and posted on our web/social media sites. [This email contains important WCPSS and Baileywick information for the upcoming week.](#)

TALKING POINTS - Teachers will use the TalkingPoints app to send messages to



families. Families will receive messages and reply back in their home languages. Talking Points uses the contact information listed in PowerSchool. Classroom teachers will begin communicating with parents via Talking Points during the first week of school. Download the Talking Point apps for [Android](#) or [iPhone](#).

EMAIL - All staff have email addresses and will respond to parent/guardian communication within 24 hours. The staff contact list can be found [here](#).

SCHOOL SUPPLIES and LEARNING MATERIALS

Thanks to the support of our wonderful community partners, North Raleigh United Methodist Church and Soapstone Church, we will be providing school supplies for all students this year. The school will also be providing learning materials needed for remote learning. **Please plan to pick up your child's materials according to the following schedule:**

- Pre-K- TBD Teacher will contact families with pick up date
- 2nd Grade, 3rd Grade, ECS I/II - Wednesday, August 19 at 3:00-4:30
- 4th Grade, 5th Grade - Thursday, August 20 at 3:00-4:30

SCHOOL HOURS

The school day officially begins at 9:15 AM and ends at 3:45.



ATTENDANCE

Teachers will note attendance through your child's daily meetings and interactions in Google Classroom with their teachers. Teachers will track attendance and submission of assignments to ensure that students are engaged in their learning and to follow up with families where there are concerns.



ELEMENTARY CLASSROOM SCHEDULE

Students will experience approximately 2-3 hours of [live instruction](#) per day with teachers and/or school staff on Monday - Friday. Students can expect up to approximately 2.5 hours of independent school work per day. The amount of time will vary based on students' needs, grade level, tasks and teacher discretion. Lunch and movement breaks are a part of every schedule, and some flexibility is provided during independent work times. Initial grade level schedules can be found [here](#).

DEVICES FOR REMOTE LEARNING

WCPSS is supplying Chromebooks to all students in need of a device for remote learning. Students may choose to use a personal computer, though need to make sure it supports all district used digital platforms and tools. If you need help setting up your Chromebook, it can be found on [this webpage](#).

GUIDES TO TECHNOLOGY

We are committed to supporting students and parents with all their technology needs to ensure they can make the most of learning in school and at home. The resources on

the [Guides to Technology](#) site show students how to log in to their Wake IDs and student email, how to set up and use Chromebooks and Internet hotspots, how to connect to WiFi, how to use the Google Classroom learning system.

LOGIN TO WAKEID (PK-2) - The WakeID Portal allows you to access many WCPSS



tools and applications including Google, Flipgrid and Office 365. [This document](#) will help you log into WakeID for the first time. For students in Kindergarten – Grade 2, your WakeID Portal password is your student ID number. To learn more about your WakeID, visit mywakeid.wcpss.net.

Tip: Your student ID number is your lunch number.

LOGIN TO WAKEID (3-5) - The WakeID Portal allows you to access many WCPSS tools and applications including Google, Canvas, Office 365. [This document](#) will help students in grades 3-5 log into WakeID for the first time. To learn more about your WakeID, visit mywakeid.wcpss.net.

GOOGLE CLASSROOM - Google Classroom is the Learning Management System (LMS) that will be used across all grade levels at Baileywick. The primary purpose of **Google Classroom** is to streamline the process of sharing files between teachers and students. It is also a place where students will track their classwork and submit assignments. Though students will access the LMS through Wakeid, **Classroom** has mobile apps available for [Android](#) or [iPhone](#) devices. More information about Google Classroom can be found [here](#).



Google Classroom

SEESAW - K-2 grade students may use SeeSaw to complete assignments and to receive feedback from teachers. Your child's teacher will demonstrate how to access Seesaw to your child during the 2 week transition period at the beginning of the school year.



GOOGLE MEET - Google Meet is the video conferencing tool that will be used for all live meetings. Students will access Google Meet through a link their teacher posts in Google Classroom. Directions for using Google Meet, including video tutorials in both English and Spanish can be found [here](#).



FLIPGRID - Flipgrid is a free video discussion tool that teachers may use to post discussion prompts for students to respond by sharing short videos to a private class Grid. Your child can access their class Flipgrid from any Chromebook or computer with a webcam (by navigating to flipgrid.com) or via their free app. The [Flipgrid Family Guide](#) provides a quick overview that explains how your child will access their class Flipgrid.



TECHNOLOGY HELP

Having trouble? Contact our Helpdesk [online](#) or at 919-694-8100. You may also contact the school office.

ONLINE SAFETY

- It is the responsibility of all of us – students, parents and school district employees – to ensure students exhibit responsible online behavior at all times, and that they are protected from inappropriate content.
- Our school board has enacted [detailed policies](#) to set expectations for the [appropriate and safe use](#) of technology. Every parent is required to submit a [Technology Responsible Use Form](#) to indicate they understand that digital learning is an integral part of a student's school experience.
- We invite parents and students to explore the resources we have shared on the [Online Safety](#) page of the website to learn more about keeping students safe and productive online.

ESTABLISHING A REMOTE LEARNING ROUTINE

Setting up a new routine with your family can be challenging. However, investing time in creating a routine will help keep your child on track, establish expectations for the day, and allow you to support their learning.

- Maintain regular sleep routines and wake times.
- Begin/End each day with a check-in
- Minimize distractions if possible.
- Remain mindful of your student's well-being.
 - Establish times for quiet and reflection.
 - Make sure your child takes physical breaks too.
 - Short stretching or movement games like [GoNoodle](#) help refresh your body and mind.
- Keep organized by reviewing with your child's Google Classroom for updates and assignment due dates.
- Write down a schedule for each child (or if appropriate, have your child create a schedule).
 - Build in breaks for lunch, snacks, outdoor movement, rest, and play.
 - Check off items as completed.
 - Balance screen time and non-screen time activities.
- One challenge for families with multiple children will be how to manage all of their children's needs. There may be times when siblings need to work in different rooms to avoid distractions.
 - Headphones can be a great tool to help learners focus and avoid distractions!

CREATING SPACES FOR REMOTE LEARNING

Establishing dedicated learning space at home can help nurture your child's creativity, enhance their focus, and increase their motivation. When identifying and designing physical spaces, remember that your children will need to move around to be comfortable and engaged during the day.

- Designate a learning space that is distraction-free, and allows your student to access books, attend virtual meetings, take notes, etc.
- Designate an outdoor and physical activity area so your children can get some exercise, breathe some fresh air, enjoy game-based activities, and get the wiggles out!